
MEMORANDUM



TO: Mayor Walker and the Councilors
FROM: Edward Yost, Technology Services Manager
SUBJECT: **Approve Website Upgrade CIP Request**
DATE: May 7, 2024

Background:

The City website was redesigned in 2020 and is in need of a redesign to further improve usability for all visitors, including those protected under the Americans with Disabilities Act (ADA). The 2024 approved CIP includes \$10,000 for the redesign. Staff obtained 2 proposals:

- A. Revize, our current vendor, for \$21,617 over 4 years (2024-2027). 2024 pricing for Revize is \$11,417; support costs for 2025, 2026, and 2027 will be \$3,400 per year.
- B. Catalis for \$21,235.92 over 4 years (2024-2027). 2024/2025 pricing is \$10,000. 2026 costs will be \$5,454.33 and 2027 costs will be \$5,781.59.

The difference between the two proposals is \$381.08 with Catalis being less. The proposal for Catalis allows for increased customization of the website by staff, a unified website administration center, staff-only intranet site, simplified job posting center and frequent software updates to the site modules.

The proposals are attached.

Recommendation:

Staff recommends that the City Council authorize the purchase of a new website from Catalis for a cost not to exceed \$10,000 for the 2024 and 2025 contract years.